

TURTLECREEK TOWNSHIP BOARD OF TRUSTEES

ON

DECEMBER 14

20

The regular scheduled meeting of the Board of Trustees of Turtlecreek Township was held by teleconference and in person on December 14, 2020 at 7:00 p.m. with the following persons present:

TRUSTEES: Jim VanDeGrift, Dan Jones and Jonathan Sams.

FISCAL OFFICER: Amanda Childers

GUEST: Tammy Boggs, Mike Jameson, Brian Elleman, Ron Chasteen, Mike Shaffer, Brad Edrington (phone) and Dave Seibert.

The meeting opened with Mr. Jones leading the Pledge of Allegiance.

The minutes of the meeting held on November 24, 2020 were received by the Trustees prior to the meeting for review. Since there were no additions or corrections, Mr. VanDeGrift moved for acceptance, seconded by Mr. Sams. All were in favor and the minutes were approved as written.

The Fiscal Officer notified the Trustees that the financial reports for the previous month were available for their review. By motion of Mr. Sams and seconded by Mr. VanDeGrift the following reports were approved. Cash Summary by Fund (month to date and year to date), Fund Status Report, and Bank Reconciliation for the previous month.

Prior to the meeting, the Audit/Financial Committee met to review the financial reports for the year to date. The Committee indicated that no amended appropriations or budget revisions were needed at this time. The semi-annual audit committee reviewed the year-to-date reports. The committee noted that at this time there are line item transfers within the cares funds but no other transfers, additional line items, revenue revisions or amended appropriations.

Mrs. Boggs informed the board it was time to elect officers for next year. Mr. VanDeGrift made a motion, seconded by Mr. Jones to appoint Trustee Jonathan Sams as Chairman of the Board and Trustee Jim VanDeGrift as Vice President of the Board for 2021. All present voiced a "YEA" vote and the motion passed.

Department Reports:

Fire/EMS:

Mike Jameson, Fire Chief, requested a resolution to purchase six mattresses for Station 33 for \$2,401.74 from The Original Mattress Factory. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the purchase of six mattresses for Station 33 in the amount of \$2,401.74 from The Mattress Factory. All present voiced a "YEA" vote and the motion passed with **Resolution 20-12-21**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a motion to appoint members to the Volunteer Fire Fighters Dependents Fund for the 2021 year. The appointments are Daniel Jones, Jim VanDeGrift, Brent Wright, Frank Tone, Chris Ward and Jon Paul Campbell as secretary. Mr. Sams made a motion, seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the motion was passed.

Chief Jameson informed the Board that EMS part time employee Karen Haas has requested to change her employment status to EMS Volunteer effective January 1, 2021. With the approval of the Chief and Assistant Chief Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the change in employment status for Karen Haas as stated. All present voiced a "YEA" vote and the motion passed with **Resolution 20-12-22**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a Resolution to purchase a conference table for Station 33 from Staples in the amount of \$803.49. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the purchase of a conference table for the report room for Station 33 from Staples for \$803.49. All present voiced a "YEA" vote and the motion passed with **Resolution 20-12-23**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a Resolution to increase the Medical Director Agreement annual fee to \$5,000.00 effective January 1, 2021. Dr. Brian McDonnell is the Medical Director of the Turtlecreek Township Emergency Medical Service. Chief Jameson commended the level of service we have received from Dr. McDonnell. Mr. VanDeGrift made a motion, seconded by Mr. Sams to increase the Medical Director Agreement annual fee to \$5,000.00 effective January 1,

2021. All present voiced a "YEA" vote and the motion passed with **Resolution 20-12-24**. (A copy of the resolution will be included in the minutes.)

Chief Jameson requested a Resolution to change the Personnel Policy Manual to allow EMS Personnel to carry over 48 hours of vacation time yearly. The prior policy allowed for EMS 40 hour employees to carry over 40 hours. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve the motion as stated. All present voiced a "YEA" vote and the motion passed with **Resolution 20-12-27**. (A copy of the resolution will be included in the minutes.)

Chief Jameson informed the Board that the annual ladder testing will occur on Saturday at 8:00 a.m.

Chief Jameson updated the Board on Covid-19 cases in Turtlecreek Township with 332 active cases.

Chief Jameson informed the Board that Warren County will receive a supply of COVID vaccines for EMS Personnel next week.

Chief Jameson conducted a Fire Department presentation that was the culmination of discussion and planning developed by the Chief, Assistant Chief and Township Administrator. Chief Jameson discussed the past, present and future of the Fire Department. The presentation was well received by the Trustees.

Road and Bridge:

Ron Chasteen, Road and Bridge Supervisor, informed the Board on the activities of his department including a tree cut up on Kirby Road, pot holes filled, crack sealer was used up and complete for the year, trucks are cleaned up and ready for salt.

Dave Seibert, Road/Maintenance Supervisor, informed the Board that there is downspout and gutter damage at station 32 due to wind damage. Mr. Seibert will provide a quote to the Administrator for the repair. The insurance will be notified of the claim.

Mr. Seibert informed the Board that he had a company reprogram the heating system in the bays at Station 32. Three obsolete controllers were found and repaired.

Mr. Seibert informed the Board that he has two candidates for the open Maintenance Department job and will be scheduling interviews.

Administration:

Tammy Boggs, Township Administrator, requested a Resolution to donate to the Lebanon Food Pantry in the amount of \$500.00. The Trustees approved an additional amount of \$250.00 for a total of \$750.00. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the donation as stated. All present voiced a "YEA" vote and the motion passed with **Resolution 20-12-25**. (A copy of the resolution will be included in the minutes.)

Tammy Boggs, Township Administrator, presented the Temporary Appropriations as well as the Year End Resolutions to the Trustees. She noted changes from last year include the rate for travel expense reimbursement is now .575 cents per mile; also a change in the resolution for the payment of all utility and cleaning bills for the Administrative Buildings to pay 70% from the General Fund and 30% from the EMS/Fire Levy Fund. Additionally, the Captains and Duty Officer per run pay will increase to \$21.00 per run and the Duty Officer hourly rate will go to \$7 per hour. Mr. VanDeGrift made a motion to approve the Temporary Appropriations and Year End Resolutions. Mr. Sams seconded the motion. All voiced a "YEA" vote and the motion was passed with **Resolutions 20-12-01 – 20-12-20**. (A copy of the resolution will be included in the minutes.)

Mrs. Boggs informed the Board that she received a notice from Warren County Zoning Board of Appeals for a variance request for Jennifer and John Stuart Cowan. The two acre lot split off of a 14.28 acre lot is on Wilmington Road. The request is to split the lot without the required 200 feet of frontage; instead only 175 feet of road frontage. The Board had no concerns regarding the variance request but stated it is subject to the Warren County Engineers approval of site distance. (A letter will be sent to Warren County Zoning Board stating this information.)

Mrs. Boggs requested subsequent approval for expenditures authorized by Township Administrator or Township Officer or Employee authorized by Township Administrator in the cumulative amount of \$5,083.23. The purchases are \$717.15 from Amazon, \$495.18 from Home Depot, \$449.00 from Bed Bug, \$1,562.54 from Sam's Club, \$71.03 from Walmart, \$216.59 from Rural King, \$12.99 from Costco, \$59.90 from Personnel Concepts, \$648.00 from ShopCPR, \$275.00 from Lebanon Changer of Commerce, \$84.95 from Harbor Freight and \$490.90 from Lowes. Mr. Sams made a motion, seconded by Mr. VanDeGrift to subsequently approve the expenditures in the cumulative amount of \$5,083.23. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-12-26**. (A copy of the Resolution is included in the minutes.)

Brad Edrington and Mrs. Boggs informed the Board of information they obtained with regard to obtaining fiber for Station 32 and Station 31. Spectrum will waive the approximate construction and installation costs of \$15,600 if we agree to a monthly fee of \$400 per month for five years. The cost of Spectrum fiber along with the county phone system would be approximately \$240 per month more than our current costs but this will put us in a much better place for communication between stations and growth in the future. The current phone system is very old and not able to be upgraded so the change to the county phones is necessary. Mrs. Boggs requested authorization to execute contracts with Spectrum Enterprise for fiber and cable service. Mr. Sams made a motion, seconded by Mr. VanDeGrift to approve Mrs. Boggs to execute the contracts with Spectrum Enterprise as stated above. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-12-29**. (A copy of the Resolution is included in the minutes.)

Mr. Edrington informed the Board that the need to update the quote from GBS for Station 33 fiber from \$9,160.00 to add an additional amount of \$2,286.00. The additional costs is to connect to a box rather than drill through the building wall. Mr. VanDeGrift made a motion, seconded by Mr. Sams to approve the additional amount for Station 33 fiber costs to GBS.

General Reports:

CORRESPONDENCE:

IN:

- Email from Mr. Gamble regarding the speed in Shaker Run
- Letter from Duke Energy regarding the adjustment to rider rates
- Resolution from Warren County regarding public hearing for the rezoning application of Creek Song
- Resolution from Warren County regarding administrative hearing to consider PUD Site Plan for Creek Song
- Letter from Principal Insurance regarding our renewal rates for 2021
- Letter from Charter Communications regarding quarterly franchise fees
- Email from Lebanon Chamber new & updates
- Resolution from Warren County Commissioners regarding public hearing for text amendments
- Letter from OTARMA regarding elections for Board Members

OUT:

- Invoice to Community Authority of Union Village for 2021 Fiscal Service Payment
- Email to Ohio Department of Taxation regarding lodging tax
- Invoice to Warren County Engineer's office for street sweeping for 2020
- Letter to insurance for Jennifer Niehaus
- Letter to Warren County Regional Planning regarding Shaker Run Section 7
- Letter to Warren County Engineer's Office regarding resurfacing for 2021

Fiscal Officer Reports:

Amanda Childers, Fiscal Officer, requested authorization to pay the Worker's Compensation invoice for 2021 in the amount of \$37,841.00. Mr. Sams made a motion, seconded by Mr. VanDeGrift to authorize payment to Ohio Bureau of Worker's Compensation by ACH in the amount of \$37,841.00. All voiced a "YEA" vote and the motion was passed.

Mrs. Childers requested authorization for line item transfers in the Cares Fund as follows:
From Account 2272-230-190-0000 (Salaries) to Account 2272-230-599-0000 (Other Expenses) in

the amount of \$459.48 for needed expenses; from Account 2272-230-211-0000 (OPERS) to Account 2272-230-599-0000 (Other Expenses) in the amount of \$1,161.20 for needed expenses; from Account 2272-230-213-0000 (Medicare) to Account 2272-230-599-0000 (Other Expenses) in the amount of \$593.97 for needed expenses. Mr. Sams moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All present voiced a "YEA" vote and the motion was passed with **Resolution 20-12-28**. (A copy of the Resolution is included in the minutes.)

The Fiscal Officer presented the bills which were due and the following checks were approved and signed. Check Nos. 32597 through 32659 (copy to follow) and Vouchers 1234-2020 through 1350-2020.

The Fiscal Office reported the following income:

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
11/23/20	12/3/20	1106-2020	AE DOOR AND WINDOW	1000-892-0000	\$4.35	SALES TAX REFUND
					\$4.35	
11/30/20	12/3/20	1109-2020	CHARTER COMMUNICATIONS	1000-303-0000	\$32,471.05	3RD QTR 2020 CABLE FRANCHISE FEES
					\$32,471.05	
12/11/20	12/14/20	1205-2020	CITY OF MONROE	1000-591-0008	\$203,164.83	3RD QTR 2020 JEDD INCOME TAX DIST/CORR (DIRECT DEPOSIT)
11/2/20	12/3/20	1142-2020	CITY OF MONROE	1000-591-0008	\$98,817.61	3RD QTR 2020 JEDD INCOME TAX PAYMENT (DIRECT DEPOSIT)
					\$301,982.44	
12/10/20	12/14/20	1206-2020	COBRA OPTIONS	1000-892-0000	\$831.77	COBRA REIMBURSEMENT FOR MEMBER PAID PREMIUMS (DIRECT DEPOSIT)
					\$831.77	
11/19/20	12/3/20	1104-2020	D FORNSHELL	2031-892-0000	\$20.00	GREEN ADDRESS SIGN
					\$20.00	
11/13/20	12/3/20	1101-2020	MUTUAL OF OMAHA	2191-299-0000	\$176.17	LIFE SQUAD SERVICES
11/17/20	12/3/20	1102-2020	LIBERTY MUTUAL	2191-299-0000	\$599.85	LIFE SQUAD SERVICES
11/13/20	12/3/20	1103-2020	C LAWSON	2191-299-0000	\$75.00	LIFE SQUAD SERVICES
11/23/20	12/3/20	1105-2020	TRICARE PAYMENT	2191-299-0000	\$213.79	LIFE SQUAD SERVICES
11/24/20	12/3/20	1107-2020	COMPANAAGEMENT HEALTH SYSTEMS	2191-299-0000	\$719.52	LIFE SQUAD SERVICES
11/24/20	12/3/20	1108-2020	THE HEALTH PLAN	2191-299-0000	\$127.89	LIFE SQUAD SERVICES
11/30/20	12/3/20	1110-2020	PARAMOUNT INSURANCE COMPANY	2191-299-0000	\$184.00	LIFE SQUAD SERVICES
11/30/20	12/3/20	1111-2020	CAREWORKS	2191-299-0000	\$648.52	LIFE SQUAD SERVICES
12/2/20	12/14/20	1170-2020	C LAWSON	2191-299-0000	\$75.00	LIFE SQUAD SERVICES
12/7/20	12/14/20	1172-2020	TRICARE PAYMENT	2191-299-0000	\$168.93	LIFE SQUAD SERVICES
12/7/20	12/14/20	1173-2020	OCCUPATIONAL HEALTH LINK INC	2191-299-0000	\$579.92	LIFE SQUAD SERVICES
12/7/20	12/14/20	1174-2020	K HAVES	2191-299-0000	\$919.57	LIFE SQUAD SERVICES
12/8/20	12/14/20	1175-2020	C CRAWFORD	2191-299-0000	\$206.86	LIFE SQUAD SERVICES
12/8/20	12/14/20	1176-2020	PARAMOUNT INSURANCE COMPANY	2191-299-0000	\$182.00	LIFE SQUAD SERVICES
12/9/20	12/14/20	1177-2020	AETNA	2191-299-0000	\$94.93	LIFE SQUAD SERVICES
12/11/20	12/14/20	1178-2020	APWU HEALTH PLAN	2191-299-0000	\$83.40	LIFE SQUAD SERVICES
11/17/20	12/3/20	1112-2020	HUMANA	2191-299-0000	\$236.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/17/20	12/3/20	1113-2020	ANTHEM BCBS	2191-299-0000	\$868.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/17/20	12/3/20	1114-2020	UMR	2191-299-0000	\$941.08	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/18/20	12/3/20	1115-2020	AARP	2191-299-0000	\$97.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/18/20	12/3/20	1116-2020	CGS	2191-299-0000	\$379.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/18/20	12/3/20	1117-2020	ANTHEM BLUE	2191-299-0000	\$752.25	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/19/20	12/3/20	1118-2020	BUCKEYE COMMUNITY	2191-299-0000	\$126.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/19/20	12/3/20	1119-2020	CGS	2191-299-0000	\$333.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/19/20	12/3/20	1120-2020	UNITED HEALTHCARE	2191-299-0000	\$435.80	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/19/20	12/3/20	1121-2020	UNITED HEALTHCARE	2191-299-0000	\$867.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/20	12/3/20	1122-2020	HUMANA	2191-299-0000	\$83.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/20	12/3/20	1123-2020	UNITED HEALTHCARE	2191-299-0000	\$258.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/20	12/3/20	1124-2020	AARP	2191-299-0000	\$294.86	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/20/20	12/3/20	1125-2020	HNB-ECHO	2191-299-0000	\$366.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/23/20	12/3/20	1126-2020	HUMANA	2191-299-0000	\$96.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/23/20	12/3/20	1127-2020	AETNA	2191-299-0000	\$174.65	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/23/20	12/3/20	1128-2020	MOLINA HEALTHCARE	2191-299-0000	\$192.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/23/20	12/3/20	1129-2020	MOLINA HEALTHCARE	2191-299-0000	\$387.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/23/20	12/3/20	1130-2020	ANTHEM BLUE	2191-299-0000	\$454.48	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/23/20	12/3/20	1131-2020	CGS	2191-299-0000	\$2,935.05	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/24/20	12/3/20	1132-2020	HUMANA	2191-299-0000	\$491.41	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/25/20	12/3/20	1133-2020	ANTHEM BLUE	2191-299-0000	\$250.72	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/25/20	12/3/20	1134-2020	AETNA	2191-299-0000	\$698.70	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/20	12/3/20	1135-2020	AARP SUPPLEMENTAL	2191-299-0000	\$84.16	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/20	12/3/20	1136-2020	HNB-ECHO	2191-299-0000	\$140.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/20	12/3/20	1137-2020	AETNA	2191-299-0000	\$429.61	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/30/20	12/3/20	1138-2020	CGS	2191-299-0000	\$5,145.51	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/20	12/3/20	1139-2020	MEDICAL MUTUAL	2191-299-0000	\$106.21	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/20	12/3/20	1140-2020	ANTHEM BLUE	2191-299-0000	\$840.71	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
11/2/20	12/3/20	1141-2020	CGS	2191-299-0000	\$3,044.54	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/20	12/14/20	1179-2020	HUMANA	2191-299-0000	\$82.18	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/20	12/14/20	1180-2020	AARP SUPPLEMENTAL	2191-299-0000	\$97.07	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/20	12/14/20	1181-2020	HBPII	2191-299-0000	\$378.93	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/20	12/14/20	1182-2020	HWHO	2191-299-0000	\$958.91	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/20	12/14/20	1183-2020	AETNA	2191-299-0000	\$100.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/20	12/14/20	1184-2020	ANTHEM BLUE	2191-299-0000	\$100.88	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/20	12/14/20	1185-2020	UHC	2191-299-0000	\$130.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/20	12/14/20	1186-2020	HNB-ECHO	2191-299-0000	\$192.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/20	12/14/20	1187-2020	AETNA	2191-299-0000	\$359.89	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/2/20	12/14/20	1188-2020	ANTHEM BLUE	2191-299-0000	\$493.74	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/3/20	12/14/20	1189-2020	ANTHEM BLUE	2191-299-0000	\$957.42	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/20	12/14/20	1190-2020	ANTHEM BLUE	2191-299-0000	\$97.37	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/20	12/14/20	1191-2020	HNB-ECHO	2191-299-0000	\$180.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/4/20	12/14/20	1192-2020	MOLINA HEALTHCARE	2191-299-0000	\$333.63	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/20	12/14/20	1193-2020	MOLINA HEALTHCARE	2191-299-0000	\$130.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/20	12/14/20	1194-2020	MEDICAL MUTUAL	2191-299-0000	\$495.97	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/7/20	12/14/20	1195-2020	CGS	2191-299-0000	\$3,156.36	LIFE SQUAD SERVICES (DIRECT DEPOSIT)

Post Date	Transaction Date	Receipt Number	Source	Account Code	Total Receipt	Purpose
12/8/20	12/14/20	1196-2020	HUMANA	2191-299-0000	\$159.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/20	12/14/20	1197-2020	AETNA BETTER HEALTH	2191-299-0000	\$486.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/9/20	12/14/20	1198-2020	AETNA	2191-299-0000	\$559.99	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/20	12/14/20	1199-2020	UNITED HEALTHCARE	2191-299-0000	\$192.03	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/20	12/14/20	1200-2020	AETNA	2191-299-0000	\$407.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/20	12/14/20	1201-2020	HUMANA	2191-299-0000	\$483.79	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/10/20	12/14/20	1202-2020	UNITED HEALTHCARE	2191-299-0000	\$1,896.50	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/20	12/14/20	1203-2020	AARP SUPPLEMENTAL	2191-299-0000	\$87.67	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/11/20	12/14/20	1204-2020	HNB-ECHO	2191-299-0000	\$130.00	LIFE SQUAD SERVICES (DIRECT DEPOSIT)
12/1/20	12/14/20	1171-2020	MEDICOUNT	2191-299-0000	\$1,318.12	LIFE SQUAD SERVICES OCT 2020 DEPOSITS
11/17/20	12/3/20	1143-2020	STATE OF OHIO	2191-299-0000	\$5,116.38	LIFE SQUAD SERVICES WCI 3RD QTR 2020 (DIRECT DEPOSIT)
					\$45,650.98	
11/23/20	12/3/20	1145-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2011-536-0000	\$2,119.93	MOTOR VEHICLE LICENSE TAX OCT 2020 (DIRECT DEPOSIT)
11/23/20	12/3/20	1144-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-592-0000	\$1,996.20	NEW \$5 PERMISSIVE AUTO OCT 2020 (DIRECT DEPOSIT)
11/23/20	12/3/20	1146-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$2,465.46	CENTS PER GALLON NOV 2020 (DIRECT DEPOSIT)
11/24/20	12/4/20	1149-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2272-519-0000	\$70,563.83	CORONAVIRUS RELIEF FUNDS REDISTRIBUTION (DIRECT DEPOSIT)
11/23/20	12/3/20	1148-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2021-537-0000	\$17,804.24	GAS EXCISE TAX NOV 2020 (DIRECT DEPOSIT)
11/23/20	12/3/20	1147-2020	WARREN COUNTY AUDITOR, MATT NOLAN	2231-104-0000	\$8,650.20	OLD \$5 PERMISSIVE AUTO TAX OCT 2020 (DIRECT DEPOSIT)
					\$103,599.86	
11/30/20	12/4/20	1150-2020	STAROHIO	1000-701-0000	\$328.18	NOVEMBER 2020 INTEREST
11/30/20	12/4/20	1151-2020	STAR PLUS	1000-701-0000	\$285.97	NOVEMBER 2020 INTEREST
11/30/20	12/4/20	1152-2020	PRIMARY	1000-701-0000	\$5.19	NOVEMBER 2020 INTEREST
11/2/20	12/4/20	1154-2020	CD 15	1000-701-0000	\$348.94	NOVEMBER 2020 INTEREST
11/4/20	12/4/20	1155-2020	CD 9	1000-701-0000	\$327.79	NOVEMBER 2020 INTEREST
11/6/20	12/4/20	1156-2020	CD 10	1000-701-0000	\$348.94	NOVEMBER 2020 INTEREST
11/12/20	12/4/20	1157-2020	cd 28	1000-701-0000	\$211.48	NOVEMBER 2020 INTEREST
11/16/20	12/4/20	1158-2020	FHLMC 8	1000-701-0000	\$614.93	NOVEMBER 2020 INTEREST
11/19/20	12/4/20	1159-2020	CD 33	1000-701-0000	\$211.48	NOVEMBER 2020 INTEREST
11/23/20	12/4/20	1160-2020	CD 4	1000-701-0000	\$359.52	NOVEMBER 2020 INTEREST
11/25/20	12/4/20	1161-2020	CD 7	1000-701-0000	\$327.79	NOVEMBER 2020 INTEREST
11/27/20	12/4/20	1162-2020	FHLMC 12	1000-701-0000	\$625.00	NOVEMBER 2020 INTEREST
11/27/20	12/4/20	1163-2020	CD 17	1000-701-0000	\$338.37	NOVEMBER 2020 INTEREST
11/27/20	12/4/20	1164-2020	FFCB 4	1000-701-0000	\$902.36	NOVEMBER 2020 INTEREST
11/30/20	12/4/20	1165-2020	CD 22	1000-701-0000	\$359.52	NOVEMBER 2020 INTEREST
11/30/20	12/4/20	1166-2020	CD 14	1000-701-0000	\$325.16	NOVEMBER 2020 INTEREST
11/30/20	12/4/20	1167-2020	CD 16	1000-701-0000	\$348.94	NOVEMBER 2020 INTEREST
11/30/20	12/4/20	1168-2020	CD 29	1000-701-0000	\$1,375.21	NOVEMBER 2020 INTEREST
11/30/20	12/4/20	1169-2020	CD 23	1000-701-0000	\$401.81	NOVEMBER 2020 INTEREST
11/2/20	12/4/20	1153-2020	US BANK	1000-701-0000	\$0.78	NOVEMBER 2020 SWEEP INTEREST
					\$8,047.36	

Other Business:

None.

Visitor Concerns:

Mike Shaffer updated the Trustees on current agenda items from Warren County Zoning meetings.

Trustee Reports:

A motion was made by Mr. VanDeGrift that the Board of Trustees adjourns into executive session to discuss Employee Compensation for 2021 Personnel matters pursuant to ORC 121.22 (G) (1) at 8:21 P.M. The motion was seconded by Mr. Sams and upon call of roll call, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the executive session was entered.

By motion of Mr. VanDeGrift that the Board of Trustees adjourns out of executive session and return to the open meeting and ask the Fiscal Officer to note in the minutes that NO ACTION WAS TAKEN. The motion was seconded by Mr. Sams the execute session ended. Upon call of roll, Mr. Jones “YEA”, Mr. Sams “YEA” and Mr. VanDeGrift “YEA” the Board returned to regular session at 9:18 P.M.

Mr. Sams made a motion seconded by Mr. VanDeGrift to increase pay as follows: Road Department Technician Rusty Meece to \$23.62, Road Department Technician Randy Retallick to \$21.00, Fire Chief Michael Jameson to \$85,592.00 annually, Assistant Fire Chief Brian Elleman to \$75,920.00 annually, Administrator Tammy Boggs to \$97,344.00 annually. The raises are effective as of December 19, 2020. All voiced a “YEA” vote and the motion was passed with **Resolution 20-12-30**. (A copy of the resolution is included in the minutes).

There being no further business, Mr. VanDeGrift made a motion, seconded by Mr. Sams to adjourn the meeting. All present voiced a “YEA” vote and the motion passed.

The next regular meeting is scheduled for December 29, 2020 at 8:00 A.M.

Signed: _____ Chairman of the Board

Attest: _____ Fiscal Officer

**TEMPORARY
20-12-01
TOWNSHIP ANNUAL APPROPRIATION
RESOLUTION**

The **Board of Trustees** of TURTLECREEK Township, in WARREN County Ohio met in REGULAR session on the 14TH day of DECEMBER, 2020, at the TOWNSHIP MEETING HALL with the following members present:

JAMES VANDEGRIFT
DANIEL F. JONES
JONATHAN D. SAMS

Mr. VanDeGrift moved the adoption of the following Resolution:

BE IT RESOLVED by the *Board of Trustees* of TURTLECREEK Township, WARREN County Ohio that to provide for the current expenses and Other expenditures of said Board of Trustees, during the fiscal year, ending **December 31, 2021**, the following sums be and the same are hereby set aside and **appropriated** for

The several purposes for which expenditures are to be made for and during said fiscal year,

As follows, viz:

follows:

Mr. Sams seconded the **Resolution** and the
Roll being called upon its adoption the vote resulted as

MR. JAMES VANDEGRIFT “YEA”

MR. DANIEL F. JONES “YEA”

MR. JONATHAN D. SAMS “YEA”

Adopted DECEMBER 14, 2020

Board of Township Trustees, Fiscal Officer

THE STATE OF OHIO, WARREN COUNTY, ss:

I, AMANDA K. CHILDERS, Fiscal Officer of the Board of Trustees

Of Turtlecreek Township, in Warren

County Ohio, and in whose custody the Files, Journals and Records

Of said Board are required by the Laws of the State of Ohio to be

Kept, do hereby certify that the foregoing ***Annual Temporary Appropriation***

Resolution is taken and copied from the original Resolution now on

File with said Board, that the foregoing Resolution has been compared

By me with the said original and that the same is a true and correct

Copy thereof.

WITNESS my signature, this 14th day of December, 2020.

Township Fiscal officer

**ANNUAL APPROPRIATION
TEMPORARY
RESOLUTION**

BOARD OF TOWNSHIP TRUSTEES

Turtlecreek Township,
Warren County, Ohio.

Passed December 14, 2020

For the Fiscal Year Ending
December 31st, 2021

Filed _____, 20____

County Auditor

By _____
Deputy

RESOLUTION 20-12-01

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall accept the Temporary Appropriations for the calendar year 2021. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 209-12-02

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall pay all utility and cleaning bills for administrative buildings (including heat, telephone, gas, electric, garbage disposal, cleaning, etc.) 70% from the General Fund and 30% from the EMS/Fire Levy Fund and all utility bills for the fire stations (including heat, telephone, gas, electric, garbage disposal, etc.) from the EMS/Fire Fund. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-03

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall reimburse township officials and employees \$0.575 per mile when traveling on official business out of the township in their personal vehicles. The Township will cover the cost of hotel expenses and reimburse a flat sum of \$40.00 per day for meal allowance when attending full day or overnight conferences during the calendar year beginning January 1, 2021, for Township Trustees, Fiscal Officer and employees. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-04

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2021 – Michael Jameson as Fire Chief. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-05

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2021 – Brian Elleman as Assistant Fire Chief. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-06

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the trustees and fiscal officer of Turtlecreek Township are entitled to the maximum compensation permitted by the Ohio Revised Code (based on the amounts allowable by the law and annual certifications). Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 19-12-07

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteer Fire Department personnel shall be on the following schedule of reimbursement for the pay period beginning January 1, 2021 to December 31, 2021: Annual Rate: Secretary \$100.00, Treasurer \$100.00, Drivers \$150.00. Firemen \$17.00 per run. Officers (Captains and Lieutenants) receive the same base pay plus an additional \$3.00 per run. Attendance at each meeting (business and practice) shall be compensated at the same base rate for fire runs. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-08

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Volunteers Life Squad shall be on the following schedule of reimbursement for the pay period beginning January 1, 2021 to December 31, 2021: EMT's \$17.00 per run, Advanced EMT's \$18.00 per run and Paramedics \$19.00 per run. Attendance at meetings (business and practice) shall be compensated at the same rate as their base compensation for runs. The Secretary shall receive \$100.00 per year. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-09

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that newly elected/appointed Trustees and/or Fiscal Officer shall be entitled to their choice of disability insurance (single policy) or hospitalization insurance, including life, which will be provided by the medical health carrier, dental and vision insurance (family policies) will be provided by a separate carrier for their terms beginning on or after January 1, 2021. At the present time, the carriers are Anthem, Principal VSP, and Delta Dental (policy benefits are defined in their specific contracts). Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-10

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall continue the maintenance contracts with Stryker (terms and amounts that prevail). The ambulance fund account 2191-230-323-0000 (Repairs and Maintenance) shall be the source of payment. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-11

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees authorize the Fiscal Officer to pay all bills for the township that come due between meeting dates. The payment of the bills will be ratified at the next regular Trustees meeting with the approval of vouchers, electronic warrants and warrants. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution was passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-12

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall contribute an amount of \$14,559.00 to the Warren County Drug Task Force as the Year 2021 contribution. The General Fund shall be the source of funds. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-13

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall provide coffee, meals and refreshments at public function such as hearings, meetings and work sessions to attendees as deemed necessary by the board. The General Fund shall be the source of funds. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-14

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that blanket and super blanket certificates have a maximum limit of \$100,000.00. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-15

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall not make any changes to Resolution 03-12-20 concerning intent to dispose surplus items, including vehicles, by internet auction, and that this resolution be renewed and effective for the year 2021. In addition, Resolution 03-12-21, concerning the agreement with GovDeals, Inc. for on-line auction service for the disposal of surplus items, including vehicles, is renewed and effective for the year 2021. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-16

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for EMS employees shall be compensated at the rate listed below effective January 1, 2021

Paramedic	\$14.00
Intermediate	\$13.00
Basic	\$12.50

Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-17

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the Trustees hereby ratify and confirm all actions taken in good faith by the Board of Trustees, Fiscal Officer, and the Officers of Turtlecreek Township and make such exception from policy as may be necessary to accommodate such ratification. Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-18

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that all vacation hours that may not be carried over for the 2021 year for employees will be paid out on the payroll check dated January 8, 2021 as vacation buyout. Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

RESOLUTION 20-12-19

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall appoint for a period of one (1) year, effective January 1, 2021 -Tammy Boggs as Administrator. Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020.

RESOLUTION 20-12-20

Turtlecreek Township
Warren County, Ohio

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the new hire pay for part time Fire employees shall be compensated at the rate listed below effective January 1, 2021

EMT/FF1	\$16.50
EMT/FF2	\$17.00
ALS/FF1	\$17.50
ALS/FF2	\$18.00
MEDIC/FF1	\$18.50
MEDIC/FF2	\$19.00

Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

The signatures below indicate acceptance and attestments of **Resolutions 20-12-01 through 20-12-20**. Any exceptions to be so noted below.
Exceptions: None

Signed: _____ "YEA"
 _____ "YEA"
 _____ "YEA"

Attest: _____ Fiscal Officer

**RESOLUTION 20-12-21
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a need to purchase new bunk room mattresses for Station 33; and

WHEREAS, the cost of the mattresses will be \$2,401.74 from The Original Mattress Factory; and

WHEREAS, the source of the funds for the purchase will be the EMS Fund 2191 (2191-760-740-0000 – Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of bunk room mattresses for Station 33.

Resolution was initiated by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of December, 2020

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-12-22
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**CHANGE IN EMPLOYMENT STATUS FOR KAREN HAAS
FROM EMS PART TIME TO EMS VOLUNTEER**

WHEREAS, Karen Haas is an EMS part time employee with the department; and

WHEREAS, Karen Haas has requested to change her employment status with the department to EMS volunteer effective January 1, 2021; and

WHEREAS, the Fire Chief and Assistant Chief of Turtlecreek Township Fire Department and Emergency Medical Service have approved this change in employment status; and

NOW THEREFORE BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby approves the change in employment status for Karen Haas to EMS volunteer effective January 1, 2021.

Mr. VanDeGrift moved for adoption of the foregoing resolution, seconded by Mr. Sams. All voiced a “YEA” vote and the resolution passed.

Adopted this 14th day of December, 2020

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-12-23
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

WHEREAS, the EMS department has a need to purchase a conference table for the report room at Station 33; and

WHEREAS, the cost of the conference table will be \$803.49 from Staples; and

WHEREAS, the source of the funds for the purchase will be the EMS Fund 2191 (2191-760-740-0000 – Machinery, Equipment and Furniture); and

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall approve the purchase of the conference table for the report room at Station 33.

Resolution was initiated by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a “YEA” vote and the motion was passed.

Adopted this 14th day of December, 2020

Signed: _____ “YEA”

_____ “YEA”

_____ “YEA”

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-12-24
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**AMENDMENT TO THE MEDICAL DIRECTOR’S
CONTRACT
FOR TURTLECREEK TOWNSHIP**

WHEREAS, it is a requirement of the Ohio Department of Public Safety, Division of Emergency Medical Service, that an Emergency Medical Service functioning in the State of Ohio retain a Medical Director to oversee the operations of the service; and

WHEREAS, Dr. Brian McDonnell, (120 Lafayette Lane, Cincinnati, Ohio, 45220) is the Medical Director of the Turtlecreek Township Emergency Medical Service; and

WHEREAS, Dr. Brian McDonnell has requested an increase in pay for the contract year 2021 in the amount of \$5,000.00; and

NOW, THEREFORE, BE IT RESOLVED, the Turtlecreek Township Board of Trustees hereby further agrees to pay Dr. Brian McDonnell the sum of \$5,000 annually beginning January 1, 2021 for his professional services. An annual payment will be made at the end of each year. Said services shall continue for an undetermined length of time, or until such time as a new professional fee is negotiated by both parties. This contract shall remain in effect until such time as either party wishes to terminate same. Should either party wish to terminate the contract, a 90-day written termination notice shall be required in order to allow for a new medical director to be found. Dr. Brian McDonnell services shall include, but shall not be limited to, the following: All Medical Direction for the Service, Review and Approval of all Protocols, Review of Run Sheets, and may include occasional Training Sessions, and other services as may be agreed upon by the Turtlecreek Township EMS Chief and Dr. McDonnell.

FURTHER, BE IT RESOLVED, to enter into a contract with Dr. Brian McDonnell for said medical direction and services, a copy of which is made a part of this resolution. This resolution was introduced by Mr. VanDeGrift and seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

Signed:	_____	"YEA"
	_____	"YEA"
	_____	"YEA"
Attest:	_____	Chief Fiscal Officer

**RESOLUTION 20-12-25
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they shall make a donation to the Lebanon Food Pantry in the amount of \$500.00. Due to the pandemic, the Trustee will approve an additional \$250.00 be donated this year, for a total of \$750.00. Source of the funds will be from the General Fund #1000-110-591-0000 (Contributions to other Organizations). Resolution was initiated by Mr. VanDeGrift seconded by Mr. Sams. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

Signed:	_____	" YEA"
	_____	" YEA"
	_____	" YEA"
Attest:	_____	Chief Fiscal Officer

**TURTLECREEK TOWNSHIP BOARD OF TRUSTEES
WARREN COUNTY, OHIO**

Resolution Number: 20-12-26
2020

Date of Resolution: December 14,

TOPIC OF RESOLUTION: BOARD RESOLUTION SUBSEQUENTLY APPROVING EXPENDITURES NOT EXCEEDING TWENTY-FIVE HUNDRED DOLLARS BY TOWNSHIP ADMINISTRATOR OR TOWNSHIP OFFICER OR EMPLOYEE AUTHORIZED BY TOWNSHIP ADMINISTRATOR

RESOLUTION

WHEREAS, this Board adopted Resolution Number 16-04-12, dated April 26, 2016, authorizing the Township Administrator to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars, and further authorizing the Township Administrator to authorize other Township Officers and Employees to incur obligations on behalf of the Township not to exceed Two Thousand Five Hundred Dollars; and,

WHEREAS, pursuant to section 507.11 (A) of the Ohio Revised Code, and Section 3 of the aforementioned Resolution, the obligations incurred by the Township Administrator on behalf of the Township, or that the Township Administrator authorizes a Township Officer or Employee to incur, shall be subsequently approved by adoption of formal resolution of this Board at the next regularly scheduled Board meeting after receipt by the Township Fiscal Officer of proper voucher for the obligation or obligations incurred; and,

WHEREAS, this Board has been notified by the Township Fiscal Officer she is in receipt of a proper voucher or vouchers for obligations incurred by the Township Administrator or authorized Township Officer or Employees, a copy or copies of which are attached hereto.

THEREFORE, BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, at least a majority of all Trustees casting a vote concur as follows:

Section 1. This Board does hereby subsequently approve the obligations incurred by the Township Administrator or Township Officer or Employees on behalf of the Township, a copy or copies of the vouchers of which are attached hereto.

Section 2. That the Board is acting in its administrative capacity in adopting this Resolution.

Section 3. That the recitals contained within the Whereas Clauses set forth above are incorporated by reference herein.

Section 4. That it is found and determined that all formal actions of the Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Board in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Mr. Sams moved adoption of the foregoing Resolution, being seconded by Mr. VanDeGrift. Upon call of the roll, the following vote resulted:

Mr. Jones	YEA
Mr. VanDeGrift	YEA
Mr. Sams	YEA

Resolution adopted this 14th day of December, 2020.

CERTIFICATION:

The undersigned does hereby certify that the foregoing is a true and accurate copy of the above Resolution adopted on the aforementioned date by the Board of Township Trustees.

SIGNATURE: _____

NAME: Amanda K. Childers

TITLE: Fiscal Officer

DATE: _____

**RESOLUTION 20-12-27
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION APPROVING THE AMENDMENT TO SECTION 6.02 (F) (a)
OF THE TOWNSHIP'S
PERSONNEL POLICY MANUAL**

WHEREAS, Turtlecreek Township has a personnel policy manual in effect; and

WHEREAS, Turtlecreek Township Trustees have approved the amendment to section 6.02 (F) (a) to the personnel policy manual version dated December 14, 2020; and

WHEREAS, Turtlecreek Township personnel policy section (F) (a) will read as follows:

- A. Carry over or Payments for Unused Vacation Leave: Vacation shall be taken in the year that it is earned, and in no case, shall an employee have accrued vacation to his or her credit in excess of an option provided in this manual. Full-time employees may select from one of the following options:
 - a. A forty (40) hour/week full-time employee may be permitted to carry over up to forty (40) hours of vacation leave, accumulated from the prior year, into the next anniversary year without the approval of the Trustees. FIRE and EMS 24/48 and EMS full time employees may be permitted to carry over forty-eight (48) hours of vacation leave, accumulated from the prior year, into the next anniversary year without the approval of the Trustees. All such requests must be submitted to the Township Fiscal Officer by December 1st. Any excess leave shall be eliminated from the employee's leave balance. Such carried over leave, as described herein, must be used prior to the employee's next anniversary date or it shall be eliminated from the employee's leave balance.; and

WHEREAS, Turtlecreek Township personnel policy amendment to Section 6.02 (F) (a) will be effective December 14, 2020; and

NOW THEREFORE, BE IT RESOLVED, by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, approved and adopted the amendment to Section 6.02 (F) (a) of the Turtlecreek Township Personnel Policy Manual effective December 14, 2020.

Mr. Sams moved to adopt the foregoing Resolution. Mr. VanDeGrift seconded the motion and upon call of the roll the following vote resulted:

Mr. Jones	-	"YEA"
Mr. Sams		"YEA"
Mr. VanDeGrift		"YEA"

Resolution adopted this 14th day of December, 2020.

TURTLECREEK TOWNSHIP

Attest: _____
Chief Fiscal Officer

**RESOLUTION 20-12-28
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT REOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that they ratified transfers within the Cares Fund from Account 2272-230-190-0000 (Salaries) to Account 2272-230-599-0000 (Other Expenses) in the amount of \$459.48 for needed expenses; from Account 2272-230-211-0000 (OPERS) to Account 2272-230-599-0000 (Other Expenses) in the amount of \$1,161.20 for needed expenses; from Account 2272-230-213-0000 (Medicare) to Account 2272-230-599-0000 (Other Expenses) in the amount of \$593.97 for needed expenses. Mr. Sams moved for adoption of the foregoing resolution. The motion was seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

Signed: _____	"YEA"
_____	"YEA"
_____	"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-12-29
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

**RESOLUTION TO AUTHORIZE TAMMY BOGGS,
TURTLECREEK TOWNSHIP ADMINISTRATOR,
TO NEGOTIATE AND SIGN AGREEMENT BETWEEN**

**TURTLECREEK TOWNSHIP
AND
SPECTRUM ENTERPRISE FOR FIBER AND CABLE SERVICE**

WHEREAS, the Turtlecreek Township Board of Trustees have the need to establish an agreement with Spectrum Enterprise for fiber and cable service at the Administrative Building and Station 31; and

WHEREAS, the Turtlecreek Township Board of Trustees have authorized Tammy Boggs, Administrator, to negotiate and sign the agreement for fiber and cable with Spectrum Enterprise on behalf of Turtlecreek Township Trustees; and

THEREFORE, by motion of Mr. Sams and seconded by Mr. VanDeGrift the above resolution was approved. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day December, 2020

Signed: _____ " YEA"

"YEA"

"YEA"

Attest: _____ Chief Fiscal Officer

**RESOLUTION 20-12-30
TURTLECREEK TOWNSHIP
WARREN COUNTY, OHIO**

BE IT RESOLVED by the Board of Trustees of Turtlecreek Township, Warren County, Ohio, that the township employees shall be compensated at the rate listed below effective December 19, 2020.

ROAD DEPARTMENT

Technician	Rusty Meece	\$23.62 per hour
Technician	Randy Retallick	\$21.00 per hour

Employees to be paid out of the EMS/Fire Fund 2193

CHIEFS

Michael Jameson	\$85,592.00 annually
Brian Elleman	\$75,920.00 annually

ADMINISTRATIVE

Tammy Boggs	\$97,344.00 annually
-------------	----------------------

Resolution was introduced by Mr. Sams and seconded by Mr. VanDeGrift. All voiced a "YEA" vote and the resolution passed.

Adopted this 14th day of December, 2020

Signed: _____ " YEA"

" YEA"

" YEA"
Attest: _____ Chief Fiscal Officer

End of Minutes.